

Should you need any further information, please do not hesitate to call anytime:

## MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors
FROM: Brigid L. DeVries, Commissioner
Lary Boucher, Executive Assistant Commissioner $\{6\}$
DATE: July 11,2003

RE. 2003 Title $1 \times$ Forms Submission
School | Apollo High School. I Reviewed by Gary Lawson

The following is a status report regarding the required 2002-2003. Tite IX submission of forms due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner

2. Status

| A. |  | 2002 - 2003 Forms are satisfactory and no further information or action is necessary at this time |
| :---: | :---: | :---: |
| B. |  | Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to enstire proper submission in the future. |
| C. |  | The following forms were omited and must be submitted by school representatives, |
|  |  | Other Recommendation and Comments: <br> W. . All calculations are correct and report data appears satisfactory at this time. |

## MEMORANDUM

To: KHSAA Member School Superintendents, Principals, and Athletic Directors
From: Brigid $L$ DeVries, Commissioner Larry Boucher, Assistant Commissioner
Date 201y 11,2003

Re: 2003 Titte IX Forms Submission
$\because$ School Apollo High Reviewed by Gary blilawson.
The following is a status report regarding the required 2002-2003 Titte IX submission of forms which were due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner.

| 1 | GE 19 (Annual Verification) | $\checkmark$ | T-35 (Budget Expenses) |
| :---: | :---: | :---: | :---: |
| $\cdots$ | T-1 (Summary Program Chart 1) | $\checkmark$ | T-36 (Budget Expenses) |
| $V$ | T-2 (Summary Program Chart 2) | 2 | T-41 (Checklist - Overall Interscholastic Program) |
| $\checkmark$ | T-3 (Summary Program Chart 3) | $\checkmark$ | T-60 (Corrective Action Plan) |
| $V$ | T-4 (Summary Program Chart 4 ) | $\nu$ | T.63 (fiterscioliastic Suves Remb |

## II. Status



MEMORANDUM
To: KHSAA Member School Superintendents, Principals, and Athletic Directors
From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner

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Date:T01y 11, 2003
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Re: 2003 Title IX Forms Submission
$\because$


The following is a status report regarding the required 2002-2003 Title LX submission of forms which were due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner.

II. Status


## 2002-2003 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES


certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)
$\square$ Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)
Name Address Phone Title

## SEE ATACHED LIST


$\boxed{\square}$ Designated the following person (s) as the Title XX coordinator for the school/district:

## 

[0 School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.


## 2002-2003 Title IX Gender Equity Committee

1. Jon Boultinghouse - Athletic Director/Apollo Title IX Coordinator 1118 Avondale Road
Owensboro, KY 42303
(W) $852-7100$
(H)683-8379
2. Thomas Purcell - Principal of Apollo High School

1447 Brentwood Drive Owensboro, KY 42301
(W) $852-7100$
(H)683-3658
3. Dayton Heffelfinger - Girls Golf Coach/Asst. A.D.

3872 Garden Terrace Owensboro, KY 42301
(W) $852-7100$
(H)684-1212
4. Bo Phelan - Boys Track Coach \& Boys Cross Country Coach 4600 Mill Spring Circle
Owensboro, KY $42303 \quad$ (W)852-7100 $\quad$ (H)686-2691
5. Emily Bennett - Girls Track Coach \& Asst. Girls Cross Country Coach 216 West $27^{\text {th }}$ Street Owensboro, KY 42303
(W) $852-7100$
(H)684-3955
6. Nick Hetman - Asst.Volleyball Coach/Parent of Male \& Female Athletes 1636 Forrest Lane Owensboro, KY 42301 (W)688-6408 (H)685-5866
7. Sheree Mantooth - Parent of Male \& Female Athletes 2620 Donerail Drive
Owensboro, KY 42301 (W)852-7170 $\quad$ (H)685-0187
8. Tracy Cecil - Parent of Female Athlete 8362 Cecil Road
Owensboro, KY 42301 (W)685-2626 $\quad$ (H)229-4556
9. Mackenzie Grimsley - Female Athlete (Volleyball/Softball) 4627 Rome Parkway
Owensboro, KY 42301
APOLLO (H)683-0380
10. Nick Headley - Male Athlete (Football/Swimming)

1636 Forrest Lane Owensboro, KY 42301

APOLLO
(H)685-5866

## 2002-2003 INTERSCHOLASTIC ATHLETICS SURVEY

School Name: APOLLO Summary of Student Responses
School Enrollment:_ 1,360
Date: _ March 21,2003
Completed By: Jon R.Bouhtinghouse
Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2003. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.
1.364 Number of Surveys

1196 Total Returned
$9-12$ Grades Surveyed
How Was The Survey Administered? was giren inadvisory group
(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)
Fall Sports (List Total Number of Participation Responses)

| $\frac{38}{36}$ | Cross Country (Girls) |
| :--- | :--- |
| $\frac{\text { Cross Country (Boys) }}{24}$ | Field Hockey (Girls) |
| $\frac{105}{}$ | Football (Boys) |
| $\frac{26}{59}$ | Golf (Girls) |
| $\frac{\text { Golf (Boys) }}{105}$ | Soccer (Girls) |
| $\frac{65}{162}$ | Soccer (Boys) |
| $\frac{55}{5}$ | Volleyball (Girls) |

Winter Sport (List Total Number of Participation Responses)
$\frac{97}{190}$ Basketball (Girls)
105 Gymnastics (Girls)


Spring Sport (List Total Number of Participation Responses)
134 Baseball (Boys)
73 Fast Pitch Softball (Girls)
140 Slow Pitch Softball (Giris)
78 Tennis (Girls)
51 Tennis (Boys)
$1 / 4$ Track (Girls)
122 Track (Boys)

Other Sports (From Student Survey T-61 Question 10)


Number of Students who participate in Intramural Sports. (From Student Survey T-61 Question 5)


List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)


Participation in Non-School Sports Activities
(From Student Survey T-61 Question 7)


Reasons for not participating in interscholastic athletics.
(From Survey Question 8)
Response Number

110 I prefer other activities such as band, chorus, etc.
2391 don't have time
$\frac{62}{71}$ The practice schedules and game times are inconvenient
71 The sport I like isn't offered
43 It's too expensive
42 I prefer to participate in club or intramural sports
221 Working
185 Other
Other ${ }^{\text {Don }}$ 'Like Sports (36)

Student Suggestions to encourage participation


## Participation Opportunities Test One

|  |  | (Column 1) | (Column 2) | (Column 3) | (Column 4) |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Program | Enrollment | Percentage of Total <br> Enrollment | Number of Interscholastic Participants (double and triple count) | Percentage of Total Participation |
| Row 1 | GIRLS | 682 | $50.1 \%$ | 226 | 40.67 |
| Row 2 | BOYS | 678 | $49.9 \%$ | 331 | $59.4 \%$ |
| Row 3 | Totals | 1,360 | 100\% | 557 | 100\% |

*Number of $8^{\text {th }}$ grade students \& below used in Column 4 calculations if applicable: $\quad 56$

1) Determine the total number of girls enrolled, (place in Row 1, Column 1).

Determine the total number of boys enrolled, (place in Row 2, Column 1).
2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total $100 \%$.
4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity intramural sports the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. * In addition, should $8^{\text {th }}$ grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many $8^{\text {th }}$ grade students \& below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1,
Column 4.)

Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total $100 \%$.

Note: While being within three pergitt is not a formal compliance standard; if the percent listed in Row 1, Column 4 is


[^0]
## Participation Opportunities Test Two

|  |  |  | Column 1 | Column 2 | Column 3 | Column 4 | Column 5 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Program |  |  | Number of Teams Currently Offered | Number of Participants | Number of Teams Added in Last Five Years | Number of Participants Added in Last Five Years | Percent of Total Participation By Sex Added in Last 5 Years |
| GIRLS | Row 1 | varsity: | 9 | 136 | 1 | 15 |  |
|  | Row 2 | j.v.: | 4 | 65 | 1 | 13 |  |
|  | Row 3 | frosh: | 2 | 25 | 1 | 16 |  |
|  | Row 4 | total: | 15 | 226 | 3 | 44 | 19.82 |
| BOYS | Row 5 | varsity: | 9 | 178 | - | - |  |
|  | Row 6 | j.v.: | 4 | 79 | - | - |  |
|  | Row 7 | frosh: | 3 | 74 | - | - |  |
|  | Row 8 | total: | 16 | 331 | - | - | $0 \%$ |

1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5,6 , and 7 into Row 8.
2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1,2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. Note: The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's jurior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1,2 , and 3 into Row 4 . For boys, total Rows 5, 6, and 7 into Row 8 .
5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is $25 \%$ or greater, compliance with test two may be possible. If less than $25 \%$, then compliance with test thee should be analyzed. CAUTION: $25 \%$ is not a formal compliance
standard. Principal's Signature: standard.
$\qquad$ Date:


## 2002-2003 <br> ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

KHSAA
Form T3

## Participation Opportunities Test Three

For any question answered "XES" identify the respective sport(s).


## ACCOMODATION OF INTERESTS AND ABILITIES +

## SUMMARY PROGRAM CHART 4

## Levels of Competition Test One



1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1,2 , and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
3) For Column 3, calculate the percentage of female and male participants at each level.

For girls' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1 .
- Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
- Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
- 

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Comm 2, Roy 8/ and place the percentage in Column 3, Row 7.

Principal's Signature:


Date:


| Teams | equipment and supplies |  | travel |  | awards |  | ```coaches' salaries. (to include supplemental and extended employment)``` |  | facilities improvements |  | publications (if sport-specific) |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | B | E | B | E | B | E | B | E | B | E | B | E |
| G track | \$2.970 | \$ 2,338 |  | + 757 |  | \$150 |  |  |  |  |  |  |
| B track | \$2.970 | \$3.129 |  | \$1.194 |  | \$1935 | $\varepsilon$ |  |  |  |  |  |
| G tennis | \$1, 3 , 3 | \$1550 |  | \$507 |  | 禹 83 | $A_{T}$ |  |  |  |  |  |
| B temonis | 81.733 | \$1597 |  | \$365 |  | \$ 83 | A |  | , |  |  |  |
| G volleyball | \$2,970 | 4, 10.726 |  | \$5.224 |  | \$350 |  | 12000 |  | \$3.383 |  |  |
| B wrestling | - |  |  |  |  |  | $\varepsilon$ |  |  |  |  |  |
| G (list sport) |  |  |  |  |  |  | D |  |  |  |  |  |
| B (football) | \$22.000 | \$25.617 |  | + 817 |  | 4 241 |  |  |  |  |  |  |
| G (list sport) |  |  |  |  |  |  |  |  |  |  |  |  |
| B (list sport) |  |  |  |  |  |  |  |  |  |  |  |  |

1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of
2001-2002 ending June 30,2002 .
2. " B is for budgeted dollar amounts and "E" is for actual dollar expenditures.
3. Booster Club Funding/Contributions mpethe included in the expenditures total.
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2. "B" is for budgeted dollar amounts and " $E$ " is for actual dollar expenditures.
3. Booster Club Funding/Contributions frit be includedtix the expenditures total.
(Luceles
Copyright 1999, Good Sports, Inc., Title LK and Gender Equity Specialists. All rights reserved.
Principal's Signature:

# DAVIESS COUNTY PUBLIC SCHOOLS HIGH SCHOOL SUPPLEMENTAL SALARIES <br> 2001-2002 

Reference Base - Rank 1, 9 Years $=\$ 38,234$

Category 1

- Head Girls Basketball Coach (1)
- Head Boys Basketbail Coach (1)
${ }^{6}$ Head Football Coach (1)


## Category 2

$11 \%$

- Head Baseball Coach (1)
- Assistant Football Coaches (3)
- Assistant Boys Basketball Coaches (2)
- Assistant Giris Basketball Coaches (2)
- Assistant Academic Coach (2)
- Head Girls Volleyball Coach (1)
$\frac{1 \text { st Ýear }}{19 \%} \quad \frac{\text { 2nd Year }}{20 \%} \quad \frac{\text { 3rdYear }}{21 \%} \quad \frac{\text { 4th Year }}{22 \%}$
- Head Band Director (1)
- Head Academic Coach (1)
- Athletic Director (1)
$11.4 \% \quad 11.8 \% \quad 12.2 \%$
- Head Boys Soccer Coach (1)
- Head Girls Soccer Coach (1)
- Head Softball Coach (1)
- Head Boys Track Coach (1)
- Head Girls Trach Coach (1)
Category $3 \quad 5.5 \%$
5.9\%
6.3\%
$6.7 \%$
- Assistant Band Director (1)
- Chess Coach (1)
- Assistant Freshman Football Coaches (2)
- Debate Coach (1)
- Head Cheerleading Sponsor-Boys Teams (1)
- Chorus (1)
- Head Cheerleading Sponsor Girls Teams (1)
- Orchestra (1)
- Drama Coach (1)


## Category 4 <br> 4.3\%

- Boys Tennis Coach (1)
- Boys Golf Coach (1)
- Girls Tennis Coach (1)
- Girls Golf Coach (1)
- Assistant Boys Track (1)
- Assistant Giris Track (1)
- Assistant Basebal: Coach (1)
- Assistant Boys Cheerleading Sponsor (1)
- Assistant Giris Cheerleading Sponsor (1)
- Girls Cross Country (1)
- Boys Cross Country (1)
4.5\%
4.8\%
5.1\%
- Assistant Girls Volleyball Coach (1)
- Drill Team Sponsor (1)
- Intramural Sponsor (1)
- Newspaper Sponsor (1)
- Year Book Sponsor (1)
- Assistant Boys Soccer Coach (1)
- Assistant Girls Soccer Coach (1)
- Assistant Softball Coach (1)
- Girls Swim Coach (1)
- Boys Swim Coach (1)


## Other Miscellaneous Positions

Academy Deans Total shall not exceed formula for department heads plus an additional $\$ 1,250$ for special education department head.

Department Heads $\$ 1,250$ (One per every seven teachers) plus an additional $\$ 1,250$ for special education department head.

| Agriculture | \$873 | Prom Sponsor |  |
| :---: | :---: | :---: | :---: |
| Curriculum Coordination |  | (Paid by school) | \$1,250 |
| Committee | \$550 |  |  |
|  |  | Coordination of Academy of Young Leaders |  |
|  |  | \$2,200 |  |

# 2002-2003 Comment to Title IX Budget Report 

Apollo High School Coaches Salaries

Coaching salaries are provided by the Daviess County Board of Education. The Board determines the number of coaches per sport and their respective salaries. All coaching salaries are based upon a percentage of a reference base teaching salary of Rank I with 9 years experience ( $\$ 38,234$ ). [See attached Daviess County Public School - High School Supplemental Salaries] Any salary discrepancies between similar male/female sports are a result of the number of years of experience that causes the salary percentages to differ.

Some sports choose to provide for additional coaches out of their own budget. In the past, each head coach determined the amount of this additional stipend. Effective the 2002-2003 school year, the Daviess County School Board standardized the pay scale for these "extra" coaches. Any sport that chooses to pay an "extra" assistant coach out of its budget must pay this person at a rate of $20 \%, 40 \%, 60 \%, 80 \%$ or the full amount that an assistant coach for that sport is paid by the board salary schedule.

## Fund Raisers

Each sport is allowed to have two fundraisers with the approval of the principal and the school board. The purpose of the fundraisers are to offset the costs of any "exceptional activities." These "exceptional activities" are non-budgeted items. Examples of such "exceptional activities" are (but not limited to) entry fees to special tournaments, travel costs for hotel and food on overnight trips, camp fees, special large' purchases, or facility improvements.
*NOTE - The head coach of each sport determines the game schedule. Consequently, it is the head coach's choice to attend a tournament where they have to raise money to offset travel costs.

## Transportation

Transportation costs to regular competitions are provided by the Daviess County Board of Education. The Board provides a lump sum of money to Apollo High School for all field trips including extracurricular activities such as bus or van travel to sports contests. All travel costs (mileage, gasoline, driver, but not food) for away games are covered by this allocation. However, if a team travels a great distance that requires them to stay overnight or participate multiple days, then that team must have a fundraiser to cover transportation costs, room and board.

[^1]
## Checklist - Overall Interscholastic Athletics Program

| Areas of Compliance | (Respond based on Internal Evaluation by checking <br> (he appropriate column.) |  |  |
| :--- | :---: | :---: | :---: |
| OPPORTUNITIES | GIRLS' <br> PROGRAM | BOYS' <br> PROGRAM | NEITHER <br> PROGRAM |
| Accommodation of Interest and Abilities |  |  |  |
| BENEFITS | GIRLS' <br> PROGRAM | BOYS' <br> PROGRAM | NEITHER |
| PROGRAM |  |  |  |

An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently
identified as items for correction. This form shall be typed/m

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 School Year; 2002-2003
Principal's Signature:
Date: School Year; 2002-2003
Principal's Signature:
Date: School Name: $\frac{\text { Apollo High School }}{\text { School Year: }}$ 2002-2003

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[^1]:    *NOTE - On the budget report, it is noted for several sports at Apollo that the sum of equipment, transportation, awards, and facility improvements is greater than that sport's entire budget allotment. Again, costs for transportation and facility improvement are covered by that sport's fundraising efforts. The exception to this is softball where the Apollo Athletic General Fund paid $\$ 5000$ of the facility improvements.

